

**DATE:** July 20, 2023  
**TO:** 911 Emergency Response Advisory Committee  
**FROM:** Connie Shepperd, Sparks Police Department, Police Service Manager, 775-353-2241 ext. 5550, [cshepperd@cityofsparks.us](mailto:cshepperd@cityofsparks.us)

**THROUGH:** Chris Crawforth, Chief of Police

**SUBJECT:** REIMBURSEMENT REQUEST – PRIORITY DISPATCH Q PLUS for EFD – Renewal of Quality Performance Review Service for SPARKS POLICE PSAP (Public Safety Answering Point) [For possible action] - : A review, discussion, and possible action to approve, deny or otherwise modify a request for reimbursement for Sparks PSAP for the renewal of Priority Dispatch ProQA/EFD Quality Performance Review Services for an amount not to exceed \$16,872.00.

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### **SUMMARY**

A review, discussion, and possible action to approve, deny or otherwise modify a request for reimbursement for Sparks PSAP for the Renewal of Priority Dispatch ProQA/EFD Quality Performance Review Services for the amount of \$16,872.00.

### **NRS APPLICABLE:**

NRS 244A.7645 provides approval of costs associated with maintenance, upgrade, and replacement of equipment necessary for the operation of the enhanced telephone system.

### **STAKEHOLDER REVIEW(s)**

Stakeholder is a primary Public Safety Answer Point (PSAP) – Sparks Dispatch.

### **PREVIOUS ACTION & BACKGROUND**

The E911 Committee first approved the use of ProQA for Washoe PSAP in 2015 and has approved the annual cost/fees each year. In 2018 Reno PSAP requested funding for EPD and EFD, which was also granted by this Committee.

In May 2020, funding was approved for Sparks' ProQA EFD protocols and has approved the annual costs/fees each year. In March 2022, funding was approved for Sparks' Priority Dispatch Quality Performance Review services. Today's request is to reimburse Sparks PSAP for the renewal of the Quality Performance Review services.

**FISCAL IMPACT**

The Enhanced 9-1-1 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

**RECOMMENDATION**

It is recommended that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks PSAP for the costs associated for the renewal of ProQA/EFD Quality Performance Reviews through Priority Dispatch, in the amount of \$16,872.00.

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**POSSIBLE MOTION**

Move to approve that the E911 Emergency Response Advisory Committee approves the request to reimburse Sparks PSAP for the costs associated for the renewal of ProQA/EFD Quality Performance Reviews through Priority Dispatch, in the amount of \$16,872.00.

**INVOICE**



Medical Priority Consultants, Inc.  
 dba Priority Dispatch Corp  
 110 S Regent St Ste 500, Salt Lake City, UT, 84111-1997, US  
 Phone: (801) 363-9127 Fax: (801) 746-5879  
 www.prioritydispatch.net  
 accounting@prioritydispatch.net

|                       |            |
|-----------------------|------------|
| <b>Invoice Number</b> | SIN309104  |
| <b>Invoice Date</b>   | 05/05/2023 |
| <b>Agency ID</b>      | 11989      |

**Billing Address**

Sparks Police Department  
 1701 E. Prater Way  
 Sparks, NV 89434  
 United States

**Shipping Address**

Sparks Police Department  
 1701 E. Prater Way  
 Sparks, NV 89434  
 United States


| Customer Reference | Quote # | PO # | Invoice Currency | Due Date |
|--------------------|---------|------|------------------|----------|
|                    | Q-60189 |      | USD              | Net 30   |

| Product Name  | Quantity             | Total        |
|---|----------------------|--------------|
| <b>Q Plus for EFD</b>   |                      |              |
| Quality Performance Review Service - EFD                                |                      |              |
| Expert case review and reporting of 74 cases per month, or 888 per year | 888                  | \$ 16,872.00 |
| Subscription auto-renews without written cancellation                   |                      |              |
|   | <b>Net Total</b>     | \$ 16,872.00 |
|   | <b>Tax Total</b>     | \$ 0.00      |
|   | <b>Invoice Total</b> | \$ 16,872.00 |

| Payment Detail  |
|---|
| <b>FEDERAL TAX ID# 87-0447422</b>   |
| <b>Check payments:</b><br>Medical Priority Consultants, Inc. dba Priority Dispatch Corp.<br>P.O. Box 30847<br>Salt Lake City, UT, 84130-0847  |
| <b>Wire/ACH payments:</b><br>Medical Priority Consultants, Inc. dba Priority Dispatch Corp.<br>110 South Regent Street, Suite 500<br>Salt Lake City, Utah 84111<br><br>Account Number: 002226546<br>Routing Number: 124000054<br>Swift Code: ZFNBUS55<br>Bank Name: Zions First National Bank |
| <b>Credit Card payments:</b> please visit <a href="https://payment.prioritydispatch.net">https://payment.prioritydispatch.net</a>   |
| <b>Remittance Email:</b> <a href="mailto:finance@prioritydispatch.net">finance@prioritydispatch.net</a>   |
| <b>Questions or Corrections:</b> <a href="mailto:accounting@prioritydispatch.net">accounting@prioritydispatch.net</a>   |

**CITY OF SPARKS**

This Document has no legal force and effect and shall not bind the City of Sparks to make any purchases unless it has been properly executed by the City of Sparks Purchasing Manager.

| Date  | F.O.B. Point  | Tax Exemption   | Mail Invoices To:  | P.O. Number  |
|---|---------------|---|--|--|
| 6/7/23  | S.P.D.        | Nevada NRS 372.325/Federal A-396200   | Finance Department   |  |
| <u>Discount Terms</u>   |               | <u>Delivery Time</u>  | <u>Vendor Number</u><br>311443   | This Number Must Appear On All Packages And Papers Relating To This Order.  |
| Medical Priority Consultants, INC<br>P.O. Box 30847<br>Salt Lake City, Utah 84130-0847<br>Email: billing@prioritydispatch.net |               |   | Special Shipping Instructions<br>Sparks Police c/o Connie Shepperd<br>1701 E. Prater Way<br>Sparks, NV 89434 |  |
| ITEM #  | QUANTITY/UNIT | DESCRIPTION/ADDITIONAL INFORMATION  | UNIT \$ PRICE  | TOTAL \$ PRICE   |
| 1   | 888           | Q Plus for EFD - Quality Performance Review Services for EFD - Expert case review and reporting of 74 cases per month, or 888 per year<br>INVOICE # SIN309104<br><br>(SEE ATTACHED INVOICE) | \$16,872.00  | \$16,872.00  |
| <b>PROGRAM NUMBER</b><br>090219   |               | <b>ACCOUNT NUMBER</b><br>603055   | <b>ENCUMBRANCE AMOUNT</b><br>\$16,872.00   |  |

*Shirley L. Lutes* 6-7-2023  
 DEPT. APPROVAL/DATE

*Connie Shepperd*  
 REQUESTED BY

**REMARKS:**  
 To be reimbursed by Washoe County E911 Funds.  
 (Ok to pay.)